

Seattle Area Service Committee of Narcotics Anonymous

MEMORANDUM OF FINANCIAL RESPONSIBILITY

DATE: _____

I, _____, a trusted servant of the fellowship of the Seattle Area of Narcotics Anonymous, agree to use properly and keep safe any money or other asset entrusted to me by the Fellowship of NA. I agree to avoid mixing Fellowship money with my own money or the money of anyone else. I agree to use Fellowship money or other assets only as directed by the Fellowship of NA. I agree that if I misappropriate or misuse Fellowship money or other assets because of my personal negligence or dishonesty that I will accept full responsibility for their replacement. I agree that as a trusted servant I serve as a volunteer and will not be paid for my work. When I complete my term of service or if I am removed from service I agree to promptly turn over any Fellowship money, assets, records or any other Fellowship property.

I have agreed to follow and adhere to the SASC Anti-Theft Policy.

Signed, _____ (trusted servant)

Date: _____

Print Name: _____

Witnessed by _____ (officer, SASC)

Date: _____

Print Name: _____

Title: _____

This document was created to implement the SASC Anti-Theft Policy and should be signed by all SASC Service Members (as defined in SASC guidelines) as well as all subcommittee treasurers and any members handling NA funds on behalf of the Seattle ASC. Members who are standing for election to any position that would place them in a position to handle SASC funds should be asked if they are willing to sign this document as a condition of their service.

The Seattle Area Service Committee has adopted guidelines and operational policies, which apply to and shall guide the conduct of NA Trusted Servants. Current copies of these documents are available on request.