

# P.R. MEETING MINUTES (DATE)

1. Call meeting to order (3 pm)
2. Reminder to silence cell phones.
3. Moment of silence followed by serenity prayer.
4. Roll Call – P=Present A=Absent V=Vacant F=filling In

- PR Chair
- Secretary
- Literature Coordinator
- Helpline Coordinator
- Special Projects Coordinator
- Web Coordinator 1
- Web Coordinator 2

|   |
|---|
| P |
| F |
| V |
| v |
| V |
| p |
| F |

- PR Vice-Chair
- H&I Coordinator
- Schedules Coordinator
- PI Coordinator
- Newsletter Coordinator

|   |
|---|
| V |
| P |
| P |
| V |
| V |
|   |

5. Welcome new members (ask for introductions)

maia and adam

6. Approval of previous meeting minutes (if applicable)

7. Read reports – FILL IN VERBAL REPORTS AND ATTACH FULL REPORTS TO BOTTOM BEFORE FINAL SUBMISSION

- PR Chair-
- PR Vice Chair-
- Secretary-
- H&I Coordinator- going good. started a new panel this past month at pioneer human services twice a month and it's going well. good feedback from staff and clients. no update on king county jail.
- Literature Coordinator-
- Web Coordinator 1- posted area minutes, added a meeting, getting web 2 caught up and trained.
- Web Coordinator 2-
- Helpline Coordinator-
- PI Coordinator-
- Special Projects Coordinator-
- Newsletter Coordinator-
- Schedules Coordinator- 2500 schedules ready for ASC. Going back to the ASC treasurer paying schedule printer directly.

8. Old Business – (PLACE UNRESOLVED TOPICS FROM LAST MONTH HERE)

- ASC Minutes mailing list system is now in place and minutes are posted on the website.
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9. New Business –

- Open Discussion - (NEW TOPICS BROUGHT UP FROM REPORTS)
- Motions – (SUMMARY AND RESULTS)
- Elections – (LIST NOMINATIONS AND RESULTS)
  - January** - Newsletter Coordinator
  - February** - PR Subcommittee Chair, PR Subcommittee Vice-Chair
  - March** - PI Coordinator, Helpline Coordinator
  - April** - Web Coordinator
  - May** - PR Literature Coordinator
  - June** - Schedules Coordinator
  - July** - PR Recording Secretary
  - November** - H&I Coordinator, Special Projects Coordinator
- Maia was voted in to the Helpline coordinator position and will coordinate with Connor and/or Alan to take on those responsibilities.

10. Call to close (3:23)