

Budget meeting starts 12:30pm:

- Recovery Cafe has not been paid rent for H&I subcommittee meeting for ~3 years; some amount of backpay will be owed; amount TBD
- Fellowship Development did not attend the budget meeting; \$0 allocated
- \$500 in reserve allocated to admin
 - Budget passes 12:43pm

Regular meeting starts 12:47pm

- Unity Day Chair and Fellowship Development absent (**12:47-12:51pm**)
 - Unity Day chair need to attend NA Admin meetings for funding/planning
 - Jess has agreed to be Unity Day treasurer
 - \$5,000 set aside for Unity Day, 2 years to plan
 - Requesting that admin reach out to Unity Day Chair
- Regional server migration failed, rollback was necessary; the last backup was October 2025, so all new information on the website since then was lost and is in the process of being re-uploaded; any events will need to be sent to PR for reupload (**12:51-1:00pm**)
 - Uploading flyers to google drive so if the website crashes, documents wont get lost
 - Set up folder in the google drive, link to the website
 - Contact forms are currently not working on web, and should be moved to Google Forms
 - Reversion also caused reversion to literature prices, and orders were submitted based on the older literature prices; those orders will have that literature sold at the older prices
 - We will now pay a professional backup service to ensure that any future issues that result in a full site reversion will revert to a more recent backup
- H&I Discussion about Language (**1:00-1:08pm**)
 - Changing the language used around MAT
- Secretary Minutes (**1:10-1:14pm**)
 - Not getting reports from admin within the two weeks to get the notes uploaded
 - Proposed changing the guidelines to have submission of minutes be 1 week before the next area instead of 2 weeks
 - Agreeing that reports from admin committee members need to be in before the end of SASC so that minutes can be submitted sooner; no change to guidelines necessary
- Audit Treasure (**1:14-1:17pm**)
 - We need to pick a date for audit
 - Next admin meeting we will schedule audit
- Area Inventory (**1:17-1:20pm**)
 - Involving GSRs to join for Area Inventory

- Needs to happen BEFORE October
- Missing buckets of PI property; previous PR chairs should be asked if they have any details on where those buckets are / if their contents have been used up
- MEETING CLOSE 1:22pm